



# Rolling River School Division

## ADMINISTRATIVE PROCEDURE

### GBG – LEAVE FOR POLITICAL INVOLVEMENT

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The Board recognizes that employees of the Rolling River School Division have the same fundamental responsibilities and privileges as other citizens. Among these are campaigning for and holding elective public office. In that regard, the Board sets out the following guidelines:

#### **A. Federal (Member of Parliament) and Provincial (Member of the Legislative Assembly)**

1. Should a staff member be elected to either the office of Member of Parliament or Member of the Legislative Assembly, a full time leave of absence for the duration of the electoral term must be taken. The leave must begin as soon as possible after the election or as mutually agreed between the employee and the Board for extenuating circumstances.
2. Should a staff member, who has received a leave for the holding of office as outlined above, choose to seek political office for a second time and is successful in that endeavour, no further leave of absence will be granted unless the initial term of office was eighteen months or less. If unsuccessful, the staff member may return to a position at a time mutually agreeable to him/her and the Board, but no later than the beginning of the next school year.

#### **B. Campaigning for Nomination and/or Election**

Time off to campaign for any elected office may be given on a per diem basis with deduction from salary for each day absent from divisional duties. Unless a day off has been granted for such reasons, no campaigning will be permitted during normal school hours or during school sponsored activities.

#### **C. Civic and School Board**

Should a staff member be elected to the office of City Councillor, Municipal Councillor, or School Trustee, it will not be necessary for him/her to take a full time leave of absence. Should the employee choose to remain on staff, time missed from School Division duties to attend to such political obligations will be at loss of pay on a per diem or semi per diem basis as the case may be and must be made with the prior approval of the superintendent and principal for each period of absence.

#### **D. Limit to Number of Days to be Missed**

No employee will receive permission to miss more than 10 full days during a school year (combined) for the purposes of campaigning for or holding political office.



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- E. The Board reserves the right to be the final judge of any disagreement in the interpretation of this policy.

**Date Adopted:** September 1988

**Date Reaffirmed:** October 5, 2006

**Date Reaffirmed:** October 28, 2015

**Date Reaffirmed:** October 30, 2019