



# Rolling River School Division

## ADMINISTRATIVE PROCEDURE

### GCIB – EMPLOYER INITIATED TEACHER TRANSFER

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The Rolling River School Board believes that transferring teachers from one school to another is necessary from time to time. The Board believes that this type of move for a teacher can have many positive outcomes including:

- contributing to an environment of continuous learning;
- providing opportunities for professional growth and experience for the teacher;
- providing opportunities that will positively impact student learning, achievement, and their educational experience, and
- allowing for new ideas to be exchanged between the teacher and his/her new colleagues.

#### **Procedure:**

1. Transfer will occur as follows:
  - when the Superintendent identifies a need for a teacher to be transferred to a position in another school.
2. The Superintendent of Schools shall transfer the teacher giving consideration to:
  - the educational needs of students and the Division;
  - the administrative needs of the Division;
  - the teacher's professional attributes, skills, qualifications, and professional goals.
3. Employees will be consulted, and preferences of individual teachers will be discussed as part of the transfer process.

**Date Adopted:** March 24, 2010

**Date Reaffirmed:** March 5, 2014

**Date Reaffirmed:** January 17, 2018

**Date Reaffirmed:** October 5, 2022