



# Rolling River School Division

## ADMINISTRATIVE PROCEDURE

### EDC – USE OF PHYSICAL EDUCATION EQUIPMENT

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Principals are responsible for ensuring that physical education equipment is used appropriately and that access to the equipment is controlled.

Physical education equipment, including divisional cross-country skis and snowshoes, may be loaned to recreation commissions, community organizations and church groups as requested. The [Community Use of School Facilities Permit Application](#) is to be completed and signed.

#### Control Procedures

- a) Equipment must be signed out by staff and students.
- b) Distribution of equipment room keys is limited to principal, physical education teachers, and the custodian.
- c) Supervision in the gym and related areas is required whenever there is physical education activity.
- d) Equipment must be repaired, as required.
- e) Students who damage equipment through inappropriate use will be required to pay the costs of repair or replacement.

**Reference: JFCB – Property Damage**  
**KG – Community use of School Facilities**

**Date of Adopted:** January 30, 1986  
**Date Revised:** March 9, 2006  
**Date Reaffirmed:** November 17, 2009  
**Date Revised:** June 17, 2015  
**Date Reaffirmed:** October 30, 2019